

SWEFFLING PARISH COUNCIL		
PRIVACY NOTICE & LEGAL STATEMENT		
SWEFFLING VILLAGE WEBSITE		
	Date	Notes
MODEL		
AUTHORS		Clerk – Peter Grogan
DATE REVIEWED / AMENDED	03/12/2024	
DATE ADOPTED		Sweffling Parish Council meeting
DATE FOR REVIEW	Summer 2025	Note: Sweffling PC is not the only editor of the website

Signed Chair of Sweffling Parish Council _____

Date: _____

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1. **PRINCIPLES**²
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1. Principles

- 1.1. **Ownership:** The website is owned by Sweffling Parish Council. The site is maintained in partnership with village residents and Parish Council Councillors.
- 1.2. **Hosting:** The Sweffling Parish Village website domain is hosted by One Suffolk and is paid for by Sweffling Parish Council.
- 1.3. **Contact Details:** If you have any questions about the website please contact the Parish Clerk at sweffling.clerk@outlook.com
- 1.4. Acceptance of these conditions is a requirement for use of this site. These conditions of use are governed by English law and any dispute connected with this site is subject to the exclusive jurisdiction of the English courts.
- 1.5. The Council gives no warranty and makes no representation as to the content of this site or its accuracy and accepts no liability for any errors or omissions in it.
- 1.6. The Council does not warrant that use of the site will not infringe third party rights.
- 1.7. The Council does not warrant that use of this site or materials downloaded from it will not cause computer virus infection or other damage to property.

2. Conditions

- 2.1. **Use is at the user's own risk:** Neither the Council nor any of the site's editors or contributors shall be liable for any loss or damages suffered as a result of any use of the site, including but not limited to direct loss, consequential loss and loss of profits (but excluding always from this condition death or personal injury).
- 2.2. **Copyright:** Unless specified to the contrary, the contents of this website and these pages are protected by copyright and no part of them may be reproduced in any form or used in any other way, except with our prior permission or in accordance with the next term set out below. Printing off or downloading material from the site is permitted for personal non-commercial purposes only. Reproduction of any part of the website, including but not limited to the structure, overall style and program code is prohibited.
- 2.3. **Plans, drawings and other material:** such material submitted to local authorities (for planning applications, for example) please note are protected by the Copyright, Designs and Patents Act 1988. You may only use material which is

downloaded and/or printed for consultation purposes, to compare current applications with previous schemes and to check whether developments have been completed in accordance with approved plans. Further copies must not be made without the prior permission of the copyright owner. Sweffling Parish Council (Clerk to the Council) at the address and contact details listed at the beginning of this Notice.

2.4. Links to other sites: This site includes links to other sites on the Internet. The Council is not responsible for such sites and cannot vouch for the suitability or accuracy of their content. Use of these links is at the user's own risk.

2.5. Changes to these conditions: We may change these conditions of use from time to time. These changes will be binding without further visits to this page to re-read this notice. In the event of any enquiries relating to conditions of use, copyright or the reproduction of material on this website please email the Parish Clerk at the contact details provided.

2.6. Personal Data: Your personal data and other personal information is important to the Council. We promise to process your personal information for legitimate Council purposes only, in accordance with all Data Protection legislation,. We will only pass your details to another agency if it is required by law or that agency is relevant to your enquiry. National Fraud Initiative and data matching.

2.7. Public Funds: We are required by law to protect the public funds we administer. We may share information provided to us with other bodies responsible for; auditing or administering public funds, or where undertaking a public function, in order to prevent and detect fraud.

Reviewed by Sweffling Parish Council

Chairman: _____

Date: _____