1. **Election of Chairperson.**

* The Clerk opened the meeting and explained that the first item on the agenda would be the election of a Chairperson for the Council for the ensuing year. The existing Chair Cllr. Stanley confirmed that he was willing to stand in such role for a further term. It was then proposed by Cllr. Daniel and seconded by Cllr. Abbott that Cllr. Stanley (Chair) should be appointed and accordingly, it was **unanimously resolved** by the meeting that such appointment be approved.

1. **Election of Vice-Chairperson**

* No Councillors expressed interest in Vice-Chair, and it was suggested that the council does not appoint a new vice-chair and wait for the return of the previous vice-chair who was unable to attend on this occasion.

1. **Attendance and apologies:**

* **PRESENT**: John Stanley in the Chair (JS).
* **COUNCILLORS**: John Tesh (JT), Amanda Daniel (AD), Jill Abbott (JA), Audrey Lummis (AL), Jude Chin (JC).
* **IN ATTENDANCE**: Erika Spall, Clerk to the Council.
* **APOLOGIES**: Julia Kinsey(JK).
* **Members of the public**: Please insert names

1. **To receive declarations of interest and to consider requests for dispensations:**

* There were no declarations of interest and no request for dispensation.

1. **Review and Adoption of; Standing Orders, Financial Regulations and other Policies and Procedures:**

* The Chairman informed the council that the policies that were adopted last year will not need to be re-adopted and there has been no amendments in the past year to these policies.
* The Clerk circulated the cashbook prior to the meeting, and it was **unanimously resolved** that the cashbook was an accurate record of the council’s income and expenditure, this was signed by the Chairman.
* The Clerk presented the council with the AGAR Certificate of Exemption and expressed that it would be sensible to approve, sign and send to the external audits before leaving her post.
* Cllr. Chin expressed that he would rather complete the AGAR together at another time.
* The Chairman proposed an extraordinary meeting the week commencing 23rd May to discuss the internal audit and advertising for a new Clerk.

1. **Queens Jubilee**

**6.1 Arrangements for Street Closure**

* Cllr. Abbott led this discussion and informed the council of her progress for the Queens Jubilee event.
* Road Closure permission has now been granted which will commence at 10am until shortly after 5pm.
  1. **Event details**
* Cllr. Abbott has distributed all invitations; however, the Chairman is yet to deliver their invitations and reports he will do this tomorrow.
* Cllr. Abbott expressed she does not have all the residents’ emails and requested this to be posted on the website. The Clerk confirmed she will do this.
* Tables will be borrowed from the Village Hut and help will be needed to set up. Cllr. Abbott informed the council that 150 residents are planning to attend and explained that residents who are hostesses will invite people on their table and will be responsible for providing food for their table.
* Cllr. Abbott highlighted that a glass a fizz and cake will be provided and that the Townland Trust has kindly made a donation towards the Queens Jubilee event due to not hosting their own event this year.
* Cllr. Burroughes expressed he has a locality budget that helps to support celebrations – he explained that the Queens Jubilee should be for all to attend regardless of cost as this is a community event.
* The Chairman highlighted that the Enabling Community Budget can cover expenses for bunting, hiring, and buying equipment for the event.
* Cllr. Abbott informed the council that if it were to be poor weather that she has an alternative venue, White House Barn.
* Sandy Rowe questioned how the tables would be planned and if it was going to be one long table. Cllr. Abbott responded and said it’s still undecided.
* The Clerk asked if there will be live music and Cllr. Abbott informed the Clerk that Matt Wilson will be doing the live music and the Chairman has looked into our insurance and on the provision the council doesn’t sell alcohol, the council will be covered.

**6.3 Schedule for the day**

* Cllr. Abbott informed the council of the following schedule

1. 10am Road Closure in preparation to set up
2. 12:30pm People can arrive at the event and all tables will be labelled.
3. 3:30pm Toast for the queen – Helen Blackwell will do the toast.
4. 5pm event finishes – Road will be opened shortly afterwards.

* Cllr. Abbott asked if the Parish Council will make a donation and it was expressed by the Chairman that the council has not budgeted for this and that we could use our reserves, and this should be on the next agenda.
* Cllr. Chin emphasised that it’s important to ensure that residents are going to turn up considering payment will be made from our reserves.

1. **Advertising for a new Clerk**

* The Chairman suggested an extraordinary meeting to discuss the position of Clerk, week of 23rd May.

1. **Correspondence**

* The Clerk reported no correspondence.
* Cllr. Abbott reported she had a conversation with Connecting Communities and expressed that they could be valuable to the village and that it should be advertised in The Bridge.
* JA confirmed you can not use your buss pass however, you can exchange your bus pass for £100 vouchers that can be used on Connecting Communities or particular taxi companies. This could prove usual and often residents in rural villages do not have access to public transport to use their buss pass.

1. **Questions to the Chairman**

* No questions.

1. **Date and time of next meeting**

* The Chairman gave confirmation that the next parish meeting would take place at the Village Hut on Tuesday 14th June – Extraordinary meeting will be held before this date.

Meeting closed at 8:15pm.