

**MINUTES OF THE SWEFLING PARISH COUNCIL MEETING HELD ON 8<sup>TH</sup>  
OCTOBER 2019 AT 7.30 PM IN THE VILLAGE HUT**

**1. Attendance and apologies**

Cllr John Stanley (chair)  
Cllr Martin Wyard (vice chair)  
Cllr Jude Chin  
Cllr John Tesh  
Cllr Julia Kinsey  
Cllr Annie Roger  
Cllr Stephen Burroughes  
Cllr Maurice Cook

**Apologies for absence**

Cllr Audrey Lummis

**Also in attendance**

Maureen Philpot (Clerk)

**2. To receive declarations of interest and to consider requests for dispensations**

None received

**3. Public Forum**

a) No public in attendance

b) To receive a report from Cllr Stephen Burroughes (previously circulated)  
Cllr Stephen Burroughes was pleased to announce that Mills Meadow Care Home in Framlingham has received an outstanding from the Quality Care Commission. He said that the facilities at the Care Home were excellent. As far as the Sizewell C Project is concerned, he hoped that the benefits will far outdo the negatives for Suffolk. He also stated that it will have a large impact on the county.

Cllr Julia Kinsey asked if anything is known about the four village duelled by-pass. Cllr Stephen Burroughes said that this was the preferred option but EDF want a two village by-pass. (Farnham and Stratford St. Andrew). The two Councils are not very happy about the northern route because it uses prime land, also the Orwell Bridge causes a big problem.

Cllr Burroughes said that the village noticeboard should be dealt with soon.

c) To receive a report from Cllr Maurice Cook (previously circulated)

Cllr Maurice Cook said that new community partnerships initiative is being set up (Framlingham and Wickham Market wards). Councils and police will participate in this project. He also said that it has been suggested that more digital devices be put into care homes to keep track of vulnerable people and keep them safe. he also said that working on a local level meets peoples needs because not every area has the same needs. Both Councillors attended a recent conference to discuss how to achieve a carbon neutral society. There is funding available, especially for environmental issues. Cllr Cook also thanked the organisers of the Sweffling Fete for such a good effort.

Cllr Martin Wyard wanted to thank the council for the refurbished leisure centre at Felixstowe.

Cllr Maurice Cook said that Leiston leisure centre has been refurbished and Bungay is going to be refurbished. Hopefully these updated leisure centres will have some effect on childhood obesity.

**4. Minutes of the previous meeting**

a) The minutes of the Parish Meeting held on 10<sup>th</sup> September 2019 (previously circulated) were proposed by Cllr Martin Wyard and seconded by Cllr Julia Kinsey



as a true and accurate record and signed by Cllr Martin Wyard (Vice Chair). All agreed.

b) All actions has been dealt with.

#### **5. Planning Application**

The Council considered the planning application no: DC/19/3073/LBC and decided that as the plans were for making the house more useful for the family that lived there they have no objection to the application.

**Action: The Clerk to e-mail the planning committee voicing their comments.**

#### **6. Village Matters**

a) Update on grit bins. The council agreed to buy 1 tonne of grit and Cllr Julia Kinsey said that the delivery could be put on her hard standing for a very short time. The advantage of buying the grit means that the grit bins can be placed where they are most useful. At the moment it was suggested that 1 bin be placed by Townland Meadows and 1 bin by the Sweffling White Horse. The Council will ask permission of the landowners to place the bins.

**Action: The Clerk was asked to order 1 tonne of grit asap.**

b) It was agreed to use The Royal Sun Alliance as the new insurance company for the council.

**Action: The Clerk to contact CAS to organise the new insurance.**

c) It was reported that Steve Smith, Andy Franklin and Daniel Stephenson have been mowing the grass and the Chair said he would get in touch with them to see if they will be continuing with this. It was also reported that The Community Payback Services could not be contacted.

**Action: The Chair to contact Steve Smith, Andy Franklin and Daniel Stephenson about future grass cutting.**

#### **7. Finances**

Please find financial report at end of minutes, page 3 appendix 1.

#### **8. Correspondence**

Planning application DC/19/3073/LBC – please see above

Energy event at the Riverside Centre – previously circulated

SALC – Independent Review into local government audit – previously circulated

SALC – Partner funded PCSOs – previously circulated

#### **9. Questions to the Chair**

Cllr Julia Kinsey asked if the Council could acquire a quantity of Eco friendly lightbulbs to encourage villagers to use them and also ask Cllr Maurice Cook for support.

#### **10. Date and time of next meeting**

The date and time of next meeting was confirmed as Tuesday 12<sup>th</sup> November 2019 at 7.30 pm in the Village Hut.

There being no further business the meeting was closed by the Chair at 8.40 pm.

Maureen Philpot – Clerk

## Appendix 1

- a) Review quarterly budget versus actual expenditure  
Actual expenditure is down against the quarterly budget  
b) Bank reconciliation as at 30<sup>th</sup> September 2019

Bank Statements**Barclays Community Account**

Cash at Bank as per statement dated 2 <sup>nd</sup> September 2019	£1043.26
Plus cheques received and not yet banked	£1650.00
Less unpresented cheques	<u>£83.27</u>
Sub Total	£2609.99

**Barclays Business Account**

Cash at bank as per statement dated 23 <sup>rd</sup> September 2019	£3996.61
Total	<u>£6606.60</u>

Cash Book**Barclays Community Account**

Opening balance as at 1 <sup>st</sup> July 2019	£1776.70
Plus receipts	£1650.00
Less Payments	<u>£816.71</u>
Sub Total	£2609.99

**Barclays Business Account**

Opening Balance as at 1 <sup>st</sup> July 2019	£3994.62
Plus receipts	£ 1.99
Sub Total	£3996.61
Total as per cashbook	<u>£6606.60</u>
Difference	£0.00

These accounts were signed by the Clerk and the Chair and proposed by Cllr John Tesh and seconded by Cllr Martin Wyard. All in favour.

- c) Review insurance cover with asset register. It was agreed to review the asset register at the next meeting

d) The Clerk reported that the second instalment of the precept had been received.

e) Cheques to be signed:

<u>Date</u>	<u>Cheque No.</u>	<u>Payee</u>	<u>Classification</u>	<u>Amount</u>
8.10.19	100269	M.Philpot	Clerks pay	£317.04
8.10.19	100630	HMRC	Payee	£79.20
8.10.19	100631	D.Stephenson	Grass Cutting	£50.00
8.10.19	100632	SALC	Payee Services	£21.60