# MINUTES OF THE SWEFLING PARISH COUNCIL MEETING HELD ON TUESDAY 13<sup>TH</sup> JULY 2020 AT 7.30 PM IN THE VILLAGE HUT

### 1. Attendance and apologies

Attendees:

Cllr John Stanley (Chair)

Cllr Jude Chin

Cllr Julia Kinsey

Cllr John Tesh

Cllr Audrey Lummis

**Cllr Annie Rogers** 

Apologies for absence:

Cllr Martin Wyard

Cllr Stephen Burroughes

Cllr Maurice Cook

Also in attendance:

Maureen Philpot (Clerk)

# 2. To receive declarations of interest and to consider requests for dispensations

Cllr Julia Kinsey declared an interest in item 5(b)

#### 3. Public Forum

- a) Public invited to speak no public in attendance.
- b) To receive a report from Cllr Stephen Burroughes (previously circulated)
- c) To receive a report from Cllr Maurice Cook (previously circulated)

#### 4. Minutes of the previous meeting

- a) The minutes of the previous meeting held on 10<sup>th</sup> June 2020 at 7.30 pm (previously circulated) were proposed by Cllr John Tesh and seconded by Cllr Jude Chin as a true and accurate record and signed by the Chair.
- b) Matters had been dealt with.

# 5. Village Matters

a) Footpath closure.

The Parish Council had received a number of complaints about the closure of a footpath on land belonging to Dernford Hall. When the Chairman visited the site he discovered that this footpath was actually in the parish of Rendham. Cllr John Stanley contacted the Clerk of Rendham Parish Council and reported the locked gate. It was reported that the gates are now unlocked. The Council also had a complaint about tree work being carried out on the Dernford Hall Estate but it was also pointed out that Mill House has also had tree work carried out but no complaints were received in that case.

b) The clerk reported on the work that had to be done (uploading a full year of minutes) for the internal audit. This work is almost complete. The Council came to a decision that the old website be closed, to avoid confusion, and to use sweffling.life. The Council are still wanting to reimburse Adrian Kinsey for the work he did on the old website. The Parish Council still want to own sweffling.life.

Action: The Clerk to speak to Monica Petzal about the website.

c) It was reported to the Parish Council that vehicles are speeding along the B1119 and the Great Glemham Road.

Action: The Clerk to approach Cllr Stephen Burroughs regarding speed measuring devices. These could be hand held or electronic.

### d) Opening of swings

The play area needs to have laminated signs warning parents and children that they must wash their hands or use hand sanitizer.

Action: The Clerk to prepare two signs related to COVD 19 and to laminate them.

e) Sizewell C

Please see item 7.

f) Rearrangement of waste bins and obtain a new dog waste bin.

The Chair stated that he would like Norse to carry out the work they quoted on.

Action: The clerk to contact Norse and arrange for the work to be carried out.

#### 6. Finance

a) There were two cheques to be signed:

Maureen Philpot

Clerk's Salary

£317.04

HMRC

Income Tax

£79.20

b) Review quarterly budget versus actual expenditure (please see page 3)

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- c) Approve quarterly bank reconciliation (please see page 3)
- d) Cashbook (please see page 4)

The finances were proposed by Cllr John Tesh and seconded by Cllr Julia Kinsey and approved by all.

# 7. Correspondence

The Clerk had circulated a letter from EDF regarding Sizewell C. and the plans submitted to the Planning Inspectorate. A memory stick of the application documents was given to Cllr John Stanley by the Clerk.

The Council commented that in France solar energy and windfarms was so successful that they were closing down nuclear sites. They all felt that there doesn't seem to be any alternatives offered.

### 8. Questions to the Chair

No questions received.

#### 9. The next Parish Meeting

It was confirmed that the next Swefling Parish Council Meeting will be held on Tuesday 8<sup>th</sup> September 2020 at 7.30pm in the Village Hut.

There being no further business the Chair closed the meeting at 8.25pm.

Maureen Philpot (clerk)
Clerk.swefling@gmail.com

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			Actual Anticipated		Variance
Cash brought forward		£4,673	year to date future inc £4,672.50	future income/spend	-£1
Receipts	Precept Sundry receipts	£3,331 £100 £3,431	£1,665.69 £451.14 £2,116.83	£1,666 -£351	£0
Payments	Clerk's salary Clerk's office expenses Insurance SALC annual subscription SALC PAYE services Hut hire Village sign repairs Mower costs Mower repairs External audit costs Equipment safety inspection fee ICO registration Councillors travel expenses Sundry other	£1,585 £50 £460 £150 £170 £120 £120 £150 £150 £150 £185 £185	£396.24 £139.04 £21.60 £53.97	£50 £460 £11 £58 £170 £120 £120 £150 £50 £96 £35 £100 £185	£1,189 £0 £0 £0 £0 £0 £0 £0 £0 £0 £0
Cash carried forward		£4,699	£6,178.48		£5,888
Cash balances as of	July 2nd 2020				
	Community account Business account Deposits not cleared Cheques not cleared		£1,727.34 £4,451.14		
	Book balance cash		£6,178.48		