

**Sweffling Parish Council**

**Budget for 2023/24 - Actual v Budget Variances**

*First submission (post Clerk resignation)*  
Up to date : 14/11/2023

Items highlighted blue are one-off. The one-off income was £916 and the one-off expenditure totalled £575.99. The formatting of this spreadsheet has been retained from the original

Cash brought forward

		Projected		Variance	Explanation of variance
Budget 23/24	Cash position	Actual year to date	income/s pend to end year		
		£7,248			

**Receipts**

** Coronation donation, £200 sale mugs £80	Precept	£3,900	£4,041	£0	£141	Automatic % increase in precept
	VAT reclaim	£0	£0	£150	£150	VAT reclaim outstanding
	Sale of asset (Mower)	£0	£916	£0	£916	Unplanned sale of Jubilee Field mower
** Coronation Bar and Tea £123.90, ACC donation £100	Sundry receipts **	£200	£504	£0	£304	Coronation Event Income
		£4,100		£5,460	£150	£1,510
				overall variance		

**Payments**

* JF Water tank £51	Clerk's salary & PAYE	£1,800	£844	£972	-£16	
* Coronation mugs £300	Clerk's office expenses	£150	£21	£50	£79	
* Temp. Events Licence £21	Clerk training	£180	£35	£180	-£35	
* Gen Coronation expenses £90	Insurance	£330	£0	£308	£22	
	SALC annual subscription	£150	£134	£0	£16	
	SALC PAYE services	£80	£0	£80	£0	
	SALC internal audit	£200	£0	£203	-£3	
* SSL Certificate for web site £39	Hut hire	£165	£0	£165	£0	
* lockable notice board for Jubilee Field £74.99	Jubilee Field Costs	£600	£580	£98	-£78	
	Equip. inspection fee	£215	£126	£89	£0	
	ICO registration	£40	£0	£40	£0	
	Councillors travel expenses	£50	£0	£50	£0	
	Election fees (uncontested)	£34	£34	£0	£0	
	Web hosting	£200	£60	£0	£140	
	Mower Repairs	£0	£339	£0	-£339	
	Sundry other *	£150	£576	£0	-£426	
				negative figure shows excess of expenditure over budge		
				overall variance		

Current Account Cash carried forward  
Projected surplus/(deficit) for year  
Cash balances as of 14th November 2023

Community account £5,114  
Business account £4,903  
Cheques not cashed £39  
Cashbook Balance £10,056

£921 surplus

Sweelling Parish Council

Budget for 2023/24 - Actual v Budget Variances

Second Submission  
Up to date : 31/03/24

Items highlighted blue are one-off. The one-off income was £916 and the one-off expenditure totalled £575.99. The formatting of this spreadsheet has been retained from the original

Cash brought forward

Budget 23/24	Cash position	Actual		Projected		Variance	Explanation of variance
		year to date	income/s pend to end year				
		£7,247					

Receipts

\*\* Coronation donation,  
£200 mile mugs £80  
\*\* Coronation Bar and

Precept	£3,900	£4,041	£0	£141	Automatic % increase in precept
VAT reclaim	£0	£0	£0	£0	VAT reclaim outstanding
Sale of asset (Mower)	£0	£916	£0	£916	Unplanned sale of Jubilee Field mower
Sundry receipts **	£200	£902	£0	£702	Coronation Event Income

Tea £123.90, ACC donation £100

£4,100 £4,100 £5,858 £0 £1,758 variance overall £1758 more income than budget

Payments

\* JF Water tank £51  
\* Coronation mugs £300  
\* Temp. Events Licence £21  
\* Gen Coronation expenses £80  
\* SSL Certificate for web site £39  
\* lockable notice board for Jubilee Field £74.99

Clerk's salary & PAYE	£1,800	£1,036	£0	£762	
Clerk's office expenses	£150	£21	£0	£129	
Clerk training	£180	£35	£0	£145	
Insurance	£330	£308	£0	£22	
SALC annual subscription	£150	£134	£0	£16	
SALC PAYE services	£80	£9	£0	£71	
SALC internal audit	£200	£203	£0	£3	
Hut hire	£165	£158	£0	£7	
Jubilee Field Costs	£600	£618	£0	£18	
External audit costs	£0	£0	£0	£0	
Equip. inspection fee	£215	£216	£0	£1	
ICO registration	£40	£0	£0	£40	
Councillors travel expenses	£50	£0	£0	£50	
Election fees (uncontested)	£34	£34	£0	£0	Change to using One Suffolk.net
Web hosting/SSL Certificate	£200	£99	£0	£101	One-off mower repairs to allow sale
Mower Repairs	£0	£339	£0	£339	Coronation event costs + JF notice board & water bowser
Sundry other *	£150	£594	£0	£444	
				negative figure shows excess of expenditure over budge	
				overall	
				variance	

£4,344 £4,344 £9,306 £0 -£1,427 variance overall £1,427 less costs than budget

Current Account Cash carried forward  
Actual Cash Balance (rounding error)

£9,300 £9,299

Budget performance for year  
Summary of larger differences

£3,185 actual performance better than budget  
Sale of mower £916, Precept £141, clerks' salary £762, clerks' training £145, clerks' office exps £129,  
PAYE Sys £271, web hosting £101, other balancing small items