

Sweffling Parish Council AGM

You are duly required to attend the next meeting of Sweffling Parish Council to be held at Sweffling Village Hut, The Street, Sweffling IP17 2BN on Tuesday 14th May 2024 at 7.30p.m.

Agenda

PART A - AGM

1. Election of Chairperson

Election and Acceptance of Office

2. Election of Vice Chairperson

Election and Acceptance of Office.

3. Declaration of Acceptance of Office papers – signed

4. Councillors' particular responsibilities and liaisons with Sweffling Organisations

PART -B Meeting

1. Chairperson's welcome and to receive councillor's apologies for absence.

2. To receive members' declarations of interest.

3. Minutes.

- a) To sign the Minutes of the meeting of 9th April 2024 as a true record.
- b) Matters Arising

4. Councillors' Reports

- a) Suffolk County Council – Cllr Stephen Burroughes
- b) East Suffolk District Council – Cllr Vince Langdon Morris & Cllr Owen Grey

5. Flooding update -any news

6. Village Matters

- a) Up-date on Jubilee Field
- b) East Suffolk Blooms

7. Correspondence

- a) VCSE letter concerning grant funding

8. Finance

- a) To authorise cheques for signature.
- b) To receive and approve payments since last meeting.

9. Audit Preparation 2024

Annual Governance and Accountability Return (AGAR)

- a) Approval of Exemption Certificate
- b) Agreement and signing by chairman of
 - Annual Internal Report
 - Annual Governance Statement
 - Accounting Statements

10. Planning Matters

- a) To receive planning decision
- b) To consider any planning applications
- c) Email concerning Field adjacent to Holdan's Lane

11. Date of next meeting, time and venue.

Signed

Peter Grogan
Clerk to Swefling Parish Council