

Sweffling Parish Council

You are duly required to attend the next meeting of Sweffling Parish Council to be held at Sweffling Village Hut. The Street, Sweffling IP17 2BN

Tuesday 9th July 2024

AGENDA

1. Chairperson's welcome and to receive councillor's apologies for absence.

***Recording:** The Council, members of the public and the press may record/ film/ photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk (in advance) who will instruct that they are not included in the filming.*

2. To receive members' declarations of interest.

3. Minutes.

a) To sign the Minutes of the Parish meeting 11th June 2024 as a true record.
Note update to 6.4 (2) Defibrillator.

b) Matters Arising

4. Councillors' Reports

- a) Suffolk County Council – Cllr Stephen Burroughes
- b) East Suffolk District Council – Cllr Vince Langdon-Morris & Cllr Owen Grey

5. Councillors Particular Responsibilities: Councillors to be nominated and assigned to the following roles.

Finances, Safeguarding Officer, St Mary's Church, Sweffling Hut, ACC, Townland Trust, Jubilee Field, Tennis Club, Bowls Club, Tree Warden, Employee monitoring.

6. Flooding update: any news

7. Village Matters

- a) Up-date on Jubilee Field
- b) Up-date on Defibrillator

8. Correspondence

- a) General

9. Finance

- a) To authorise cheques for signature
- b) To receive and approve payments since last meeting

	£
i) Clerk Salary	208.26
ii) SALC audit fee	212.40

- c) Update on on-line banking - Clerk
- d) Purchase of MS Office Licence and move to .gov.uk domain – Clerk
- e) Quarterly budget report – to present information to date – Clerk (RFO)

9. Audit Review 2024

Report from the Clerk on the Audit and recommendations action planning

Clerk to present a summary report at the meeting for approval

10. Planning Matters

- a) To receive planning decision
- b) To consider any planning applications

- 1) DC/24/1096/FUL

Sweffling Lodge, Rectory Road, construction of detached two storey oak framed cartlodge and associated works

- c) Holdan's Lane – further correspondence

11. Any Other Business**12. Date of next meeting, time and venue.**

Signed

Peter Grogan
Clerk to Sweffling Parish Council