

Sweffling Parish Council

You are duly required to attend the next meeting of Sweffling Parish Council to be held at Sweffling Village Hut. The Street, Sweffling IP17 2BN

Tuesday 11th March 2025 7:30pm

AGENDA

- 1. Chairperson's welcome and to receive *Recording:*** *The Council, members of the public and the press may record/ film/ photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk (in advance) who will instruct that they are not included in the filming.*
- 2. To receive councillors' apologies for absence.**
- 3. To receive members' declarations of interest.**
- 4. Minutes.**
 - a) To sign the Minutes of the Parish meeting 14th January 2025 as a true record.
 - b) Matters Arising
 - a. 4.3.1 – Cllr Burroughes has replied to our request for a Teams meeting concerning the traffic calming and has asked to schedule a meeting with the Chair and the Clerk in late February / early March.
 - b. 4.3.2 – The Clerk has written to Ms Newson (Alde Community Council) concerning the £300 fete funds for flooding in Sweffling
 - c. 11. The Clerk has posted the documents to the website for the audit
- 5. Councillors' Reports**
 - a) Suffolk County Council – Cllr Stephen Burroughes – report circulated
 - b) East Suffolk District Council – Cllr Vince Langdon-Morris & Cllr Owen Grey – no report to date
 - c) Suffolk Constabulary – no report to date
- 6. Flooding update: any news?**
- 7. Local Infrastructure projects**

Discussion concerning Infrastructure projects: Sizewell, Sealink, Nautilus.

8. Village Matters

- a) Grit Bins – Discussion on definitive lists – Cllrs Ashurst and Abbott
- b) Up-date on Jubilee Field – Cllr Ashurst
- c) Up-date on Defibrillator – Cllr Daniel
- d) Fibre Broadband rollout – Cllr Abbott
- e) Grass Verges – Cllr Tesh
- f) Litter Pick – Cllr Tesh

9. Correspondence

- a) Mike Smithson - Flooding

10. Finance

- a) To authorise cheques for signature – none have been raised
- b) Balances as at 28/02/2025 **Community £4,698.36 – Premium £4,994.51**
- c) To receive and approve payments since last meeting – O/L means online

	£
a) O/L Cash deposit for Defibrillator CREDIT	(550.00)
b) O/LSM Rowe Defibrillator installation	285.00 *
c) O/L Clerk expenses (Microsoft Licence)	59.99 *
d) O/L Clerk Salary January	228.81
e) O/L P McGovern Defibrillator installation	289.50
f) O/L Clerk Salary February	228.81
g) ICO Annual Registration	52.00

* Authorised and signed at January meeting – see paperwork

11. Audit Review 2024 / 25

Report from the Clerk on the Audit and recommendations action planning

Approvals required to meet Audit Review requirements

- 1) Approval of SALC as Internal Auditors for 2024/25

12. Planning Matters

- a) To receive planning decisions:
- b) To consider any planning applications - **DC/25/0541/P4BC** - Camping pitches (Holdens Lane).

13. Any Other Business

14. Date of next meeting, time and venue.