

## Sweffling Parish Council

You are duly required to attend the next meeting of Sweffling Parish Council to be held at Sweffling Village Hut. The Street, Sweffling IP17 2BN

Tuesday 9<sup>th</sup> September 2025 7:30pm

### AGENDA – Parish Council Meeting

**SPC/09/2025/31 Chairperson's welcome and to receive *Recording*:** *The Council, members of the public and the press may record/ film/ photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk (in advance) who will instruct that they are not included in the filming.*

**SPC/09/2025/32 To receive councillors' apologies for absence.**

**SPC/09/2025/33 To receive members' declarations of interest.**

**SPC/09/2025/34 Potential Co-option of Parish Councillor**

**SPC/09/2025/35 Minutes.**

- a) To sign the Minutes of Parish meeting 8<sup>th</sup> July 2025 as a true record.
- b) Matters Arising
  - a. July 20 b) b) The Clerk wrote to Mr & Mrs Gibbons concerning the drainage channel but has to date received no response
  - b. July 27 b) b) The Gov.UK email has not been set up by the clerk as he is awaiting a response from Suffolk Cloud.

**SPC/09/2025/36 County and District Councillor Reports**

- a) Suffolk County Council – Cllr Stephen Burroughes – **Last report July**
- b) East Suffolk DC – Cllrs Langdon-Morris & Grey – **Circulated 12/08**
- c) Suffolk Constabulary – no report to date see website

**SPC/09/2025/37 Flooding update:**

- a) No report to date

**SAP/09/2025/38 Local Infrastructure projects**

Discussion concerning Infrastructure projects: Sizewell, Sealink, Nautilus.

Note: Sealink posters have been requested.

**SPC/09/2025/39 Village Matters**

- a) Grit Bins – Discussion on definitive lists – Cllr Abbott  
**There was an email from the CC forwarded to Cllrs 14/08**
- b) Up-date on Jubilee Field – Cllr Tyson
- c) Up-date on Defibrillator – training – Cllr Tesh
- d) Fibre Broadband rollout – Cllr Abbott

**SPC/09/2025/40 Correspondence**

- a) Email from CC on Grit bins - see item 39 a)
- b) Email concerning Security Cameras for the Hut

**SPC/09/2025/41 Finance**

- a) To authorise cheques for signature – none have been raised
- b) To authorise the Clerk's pay award 2025/26
- c) To note balances as 26/08/2025 **Community £8,556.20 – Premium £5,028.83**
- d) To receive and approve payments since last meeting – O/L means online

	£
a) O/L Clerk Payslip for July	228.81
b) O/L Clerk Payslip for August	228.81
c) O/L MS 365 Licence – Clerk Expense	84.99
d) David Kindred – Jubilee field mowing (3/25)	270.00

**SPC/09/2025/42 Audit papers for 2025/26**

- a) Approve Asset Register 2025/26
- b) Approve Risk Register 2025/26
- c) Readopt Code of Conduct – unchanged

**SPC/09/2025/43 Planning Matters**

- a) To receive planning decisions: None received to date
- b) To consider any planning applications: None received to date

**SPC/09/2025/44 Any Other Business**

- a) To approve purchase on a new PC as the current PC is not compatible with Windows 11 – Clerk – Est Cost £499 plus bag / mouse / data transfer.

**SPC/09/2025/45 Date of next meeting, time and venue.**