

Sweffling Parish Council

You are duly required to attend the next meeting of Sweffling Parish Council to be held at Sweffling Village Hut. The Street, Sweffling IP17 2BN

Tuesday 13th January 2026 7:30pm

AGENDA – Parish Council Meeting

SPC/11/2026/62 Chairperson's welcome and to receive *Recording*: *The Council, members of the public and the press may record/ film/ photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk (in advance) who will instruct that they are not included in the filming.*

SPC/11/2026/63 To receive councillors' apologies for absence.

SPC/11/2026/64 To receive members' declarations of interest.

SPC/11/2026/65 Minutes.

- a) To sign the Minutes of Parish meeting 11th November 2025 as a true record.
- b) Matters Arising:
 - a. Grit Bins see item later on Agenda
 - b. Picnic Bench decision see item later on Agenda
 - c. Defibrillator registration – Done
 - d. Dog fouling signs see item later on agenda
 - e. Jubilee field hedge / fence see item later on agenda
 - f. Emergency plan maps have been circulated

SPC/11/2026/66 County and District Councillor Reports

- a) Suffolk County Council – Cllr Stephen Burroughes – **Circulated**
- b) East Suffolk DC – Cllrs Langdon-Morris & Grey – **Circulated**

SPC/11/2026/67 Local Infrastructure projects

- a) Suffolk water recycling, transfer and storage project
- b) Other - Sizewell, Sealink, Nautilus.

Note: Sealink Notices for the Notice Board have been received

SPC/11/2026/68 Application for Co-option of Parish Councillor – N/A

SPC/11/2026/69 Audit papers for 2025/26

- a) Nothing for this meeting

SPC/11/2026/70 Finance

- a) To authorise cheques for signature – none have been raised
- b) To note balances as **31/12/2025 Community £6,272.87 – Premium £5,060.24**
- c) To approve 3rd Qtr Financial Monitoring – Clerk
- d) To note income of £300 from Sweffling Fete for Flooding work
- e) To note income of £500 grant from ESDC for purchase of picnic bench
- f) To note Precept of £6,750 request sent to ESDC 29.11.2025
- g) To note interest received of £14.72
- h) To receive and approve payments since last meeting

	£
a) David Kindred for mowing of Jubilee Field	100.00
b) Royal British Legion Wreath	20.00
c) Clerk Payslip for November	236.27
d) Sweffling Hall annual rental	120.00
e) Clerk Payslip for December	236.27
f) HMRC P30 Tax 3 rd Qtr	167.40

SPC/11/2026/71 Village Matters

- a) Grit Bins – emails from Suffolk Highways – Clerk
- b) Neighbourhood Watch – Cllr Tyson
- c) Assets of Community Value – Cllr Tesh
- d) Up-date on Defibrillator – training – Cllr Tesh
- e) Jubilee Field / dog signs – Decision needed prior to purchase / installation
- f) Jubilee Field / Fencing – email from Orwell Housing
- g) Picnic Bench – Decision needed prior to purchase / installation

SPC/11/2026/72 Flooding update:

- a) Flooding report

SPC/11/2026/73 Correspondence

- a) Email from John Stanley– Grit Bins – see above
- b) Email from Margaret Smith – man in caravan

SPC/11/2026/74 Planning Matters

- a) To receive planning decisions: None outstanding
- b) To consider any planning applications: None outstanding

SPC/11/2026/75 To Allocate Councillor Responsibilities to the following roles

- a) Finances, currently held by Cllr Daniel
- b) Safeguarding Officer, currently held by Cllr Abbott
- c) St Mary's Church, currently held by Cllr Tesh
- d) Sweffling Hut, currently held by Cllr Tyson
- e) ACC, currently held by Cllr Tyson
- f) Townland Trust, currently held by Cllr Abbott
- g) Jubilee Field, last held by Cllr Ashurst
- h) Tennis Club, last held by Cllr Ashurst
- i) Bowls Club, currently held by Cllr Daniel
- j) Tree Warden, last held by Cllr Tyson
- k) Employee monitoring, currently held by Cllr Daniel
- l) Footpaths, last held by Cllr Ashurst

SPC/11/2026/76 Any Other Business

SPC/11/2026/77 Date of next meeting, time and venue.